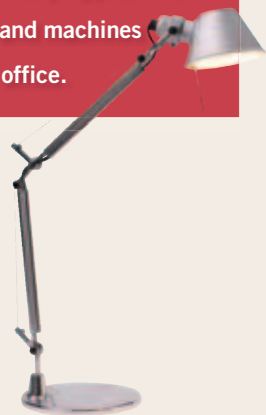


WHAT'S THAT THINGY?

Скрепками, ножницами, папками, ручками и многим другим мы пользуемся ежедневно на рабочем месте. А как эти предметы называются по-английски? Проверьте при помощи теста, который подготовила для вас CAROL SCHEUNEMANN.

THE SITUATION:

Lynne Horton has just been hired as an administrative assistant. As you accompany Lynne on her first day at her new company, see how well you know the English words for many typical objects, tools and machines used in an office.



1.

At reception

easy

Lynne greets the receptionist. Choose the correct words from the box to complete the dialogue.

badge ■ card ■ clipboard ■ diary ■ form

- Lynne:** Hi, my name's Lynne Horton. I believe I'm supposed to talk to Barbara Northfield in HR.
- Receptionist:** Good morning, Ms Horton. Could I ask you to fill in the **a) registration** _____ attached to this **b) _____**? If you prefer, just give me your **c) business** _____, and I'll enter the information directly into the system. We ask that you wear your **d) visitor's** _____ at all times. If you'll hang on just a second while I check Ms Northfield's **e) _____**...
- Lynne:** Um, sorry... I'm the new administrative assistant...
- Receptionist:** Oh — well, then, welcome aboard!
- Lynne:** Thank you!
- Receptionist:** I'll tell Barbara you're here. She'll show you around.

2.

Office furnishings

medium

Barbara Northfield shows Lynne where she'll be working. Unscramble the words to complete the sentences.

Lynne will be sharing an office with three other people. Her **a) _____** (**keds**) is right under the window, so she has plenty of light. For late evenings, she can turn on her **b) desk** _____ (**plam**). The **c) swivel** _____ (**hacir**) is dark blue and has a high back. There's a PC with a **flat-screen d) _____** (**romtion**) along with a **e) wireless** _____ (**darkeboy**) and **f) laser** _____ (**esomu**). One of her colleagues has a(n) **g) _____** (**atoppl**), as she often works from home. For unwanted paper, there is a **h) waste-paper** _____ (**teaskb**) near each workplace. High **i) _____** (**veeslhs**) against the wall are filled with books. A calendar hangs on the wall, as does a big, white **j) (nboidarp)** _____.

Common objects:
it's good to know
what to call them

THINGY

There are various expressions in English to refer to an object if you can't remember, or can't think of, the correct name for it. You could say: "thing", "thingy", "thingamajig" ['θɪŋəməɪdʒɪŋ], "thingummy", "thingamabob" ['θɪŋəməɪbɒb], "whatchamacallit" ['wɒtʃəməˌkɔːlɪt], "doo-hickey" **US** ['duːˌhɪki], "Could you hand me that thingy, please?"